

## CURRICULUM VITAE

Jane Wambura Nyaga (Mrs.)  
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**Career Aim:** Seeking opportunities to utilize my skills and abilities to enhance the learning and leadership capacities of those that I have a chance to teach and to do excellent public administration.

### **Skills Profile:**

- Effective written and verbal communication skills
- Quick thinking and ability to act decisively within delegated authority
- Ability to multi-task and work with little supervision
- Self motivated and a very good teacher in Early Childhood Education.
- Computer skills.

### **Teaching and Administrative Experience:**

1. 2010-2015: Teaching appointment at PUEA in Early Childhood Education units (B-ED & DIP)
2. a. 2007- 2010: Programme Officer (Nairobi CICECE)  
Duties include:
  - Organizing, administering and coordinating institutional activities
  - Preparing estimates of recurrent expenditures for the institution
  - Teaching and student project supervision
  - Allocating of teaching units to trainers
  - Management of setting, invigilation and marking of examinations
  - Ensuring syllabus is covered
  - Making arrangements for students graduation
- b. Teaching Part time lecturer at PUEA for Early childhood Education units (2010)
3. 2006 – 2007 Dean of Students (Nairobi CICECE)
  - Time table preparations
  - Coordination of setting, invigilation and marking of examinations
4. a) 2005 – 2014 Part time lecturer (Kenyatta University)
- b) 2012 – 2015 Part time lecturer (Mount Kenya University)

I have taught diploma and undergraduate students in the following units:

- Child development
- General psychology
- Physical activities
- Research methods

- Material development
- Guidance and counseling
- Historical foundations of ECD
- All ECD units

5. 2005 – 2010 Diploma and Certificate Tutor (Nairobi CICECE)

- In the CICECE Diploma and certificate course, we follow the Kenya Institute of Education (KIE) syllabus. Here I have taught the above units. In the certificate level I have taught general knowledge and social studies.

6. 1999 – 2014 Diploma and Certificate part –time tutor ( Star of Hope)

7. 1997 –1998 Diploma and Certificate part –time tutor (Guiding Star)

- In the above two institutions I have taught the same unit as above and the two institutions follow the KIE syllabus.

8. 1996 – 1999 Deputy Head Teacher (Kihumbuini Primary School NAIROBI)

- Coordinating school trips for pupils
- Assisting the head teacher in the day to day running of the school
- In charge of the store for books

9. 1991 – 1996 Senior Teacher (Loresho Primary School)

- Preparation of the time table
- Ensuring the syllabus is covered

10. 1979 – 1990 Teacher

11. 1978 – 1979 Teacher

12. 1976 – 1977 Teacher

Kabete Primary

Farasi Lane Primary

Kiaragana Primary

### **Professional Training and development:**

2014 Published two books (i) General Psychology: A book for College and University Students

(ii) Personality Development: A book for College and University Students

2010 Workshop: ECDE policy framework implementation strategies

National Council for Children Services; Nakuru

2010 Workshop on ECDE Certificate and Diploma examinations

Setting review

KIE

2009 Early Childhood Development Module

Pearson Foundation, Nairobi

2008 PhD registration

Kenyatta University

2007 Masters degree (ECE)

Kenyatta University

2007 Workshop on writing ECE Anti-corruption- curriculum Support materials

KACC- Mombasa

2006 Workshop: Training of teachers on material development

Plan International, Nairobi

2002 Bachelor of Education (ECE)

Kenyatta University

1992 Certificate- Special Education

KISE

1987 Home Economics certificate

YMCA, Nairobi

1981 Certificate – Early Childhood Education (ECE)

Nairobi Teacher's Centre

1974– 1976 Teacher Certificate – P1

Kagumo Teacher’s College

**Academic Qualifications**

2007 Masters Degree in Education (ECE)  
2002 Bachelor of Education degree (ECE)  
1982 A-level subsidiary pass  
1973 EACE (Div III)  
1969 CPE

Kenyatta University  
Kenyatta University  
Private  
Embu Girls School  
Kathunguri Primary

**Biodata**

Nationality  
Marital status  
Date of Birth  
Latest TSC grade

Kenyan  
Married  
1953  
Senior Graduate Teacher  
(Job Group M)

**Signed:**

**Date.**

**Jane W. Nyaga (Mrs.)**

**REFEREES**

Dr. Juliet Mugo  
Kenyatta University  
Department of Early Childhood Studies  
P. O. Box 43844-00100  
NAIROBI.

Dr. Suleiman Mwangi  
St. Paul’s University  
Department of Early Childhood Studies  
P.O. Private Bag, Limuru.

Dr. Jackson Njage Rwito  
H.O.D.School of Education  
Presbyterian University of East Africa  
P.O. Box 387- 00902 Kikuyu